WEBCM Registration for Contractors and Architect Engineers

- Before clicking on the link, please browse this page and read the instruction. Then click on the link below.

- Click on one of the following:

    - If you do not have a PrimeContract account and would like to create one

    - If you have a PrimeContract account and you would like to be added to your Navy Projects

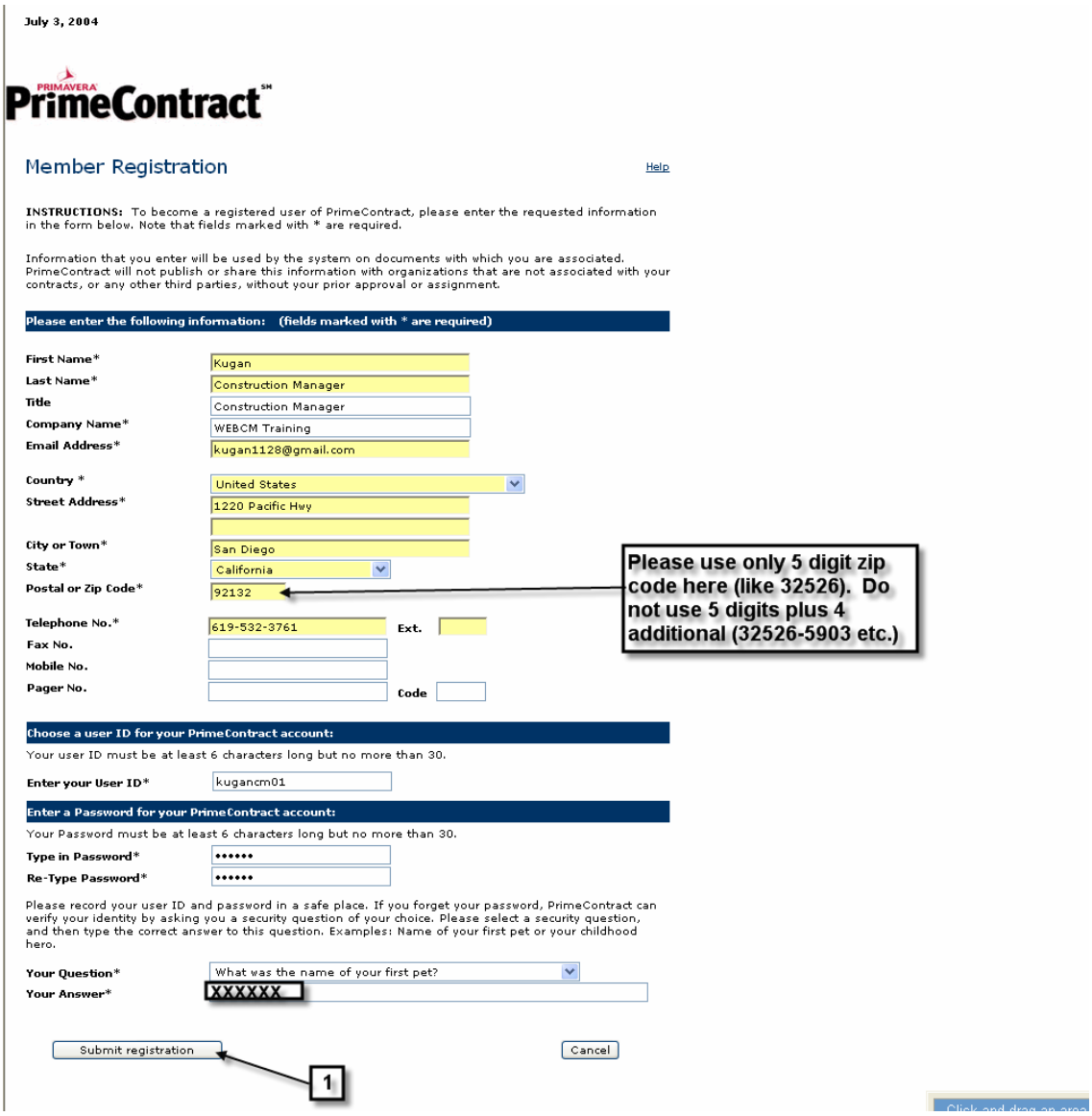
- The following window will appear.

- Select the option and click on Proceed. [1]

NEW User Registration

If you selected the first option, the following window will appear.

- Member Registration window will appear.



- Fill in the required information. The required information is highlighted in yellow.

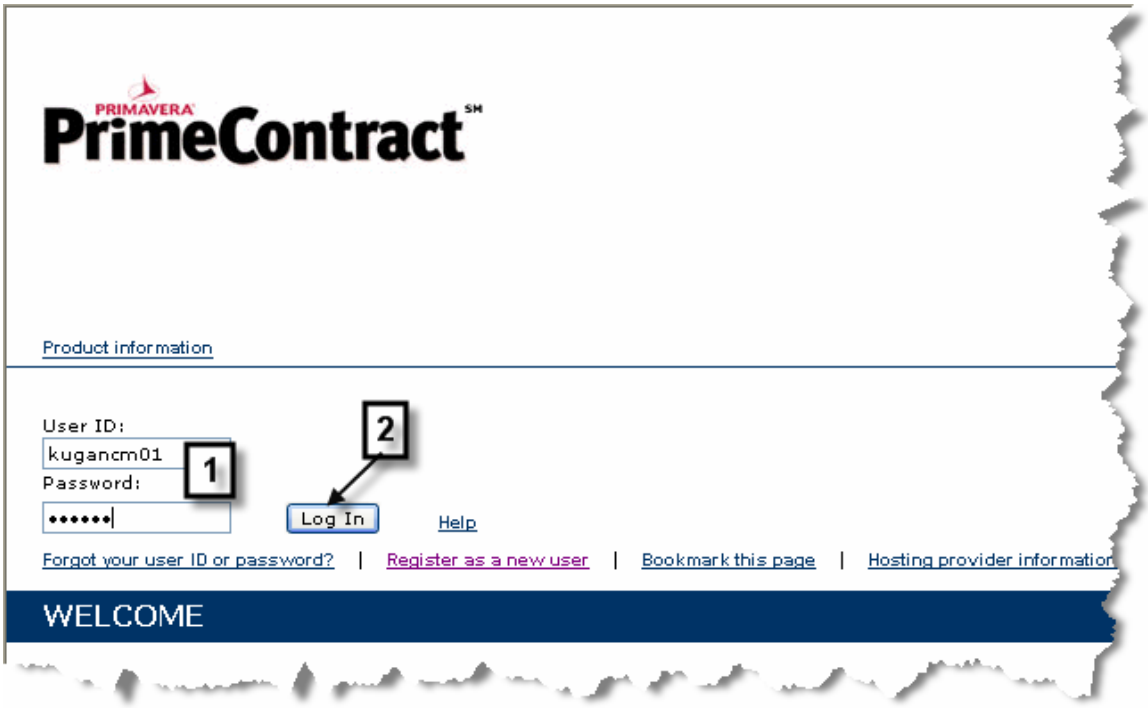
- Complete the registration form. Then click Submit registration [1]

- WRITE DOWN YOUR USER ID, PASSWORD, AND SECURITY QUESTION DOWN AND STORE IN A SECURE LOCATION!

- You will see the “Member Registration Thank You” window.

- Click on Log In

- The Log in window will appear.



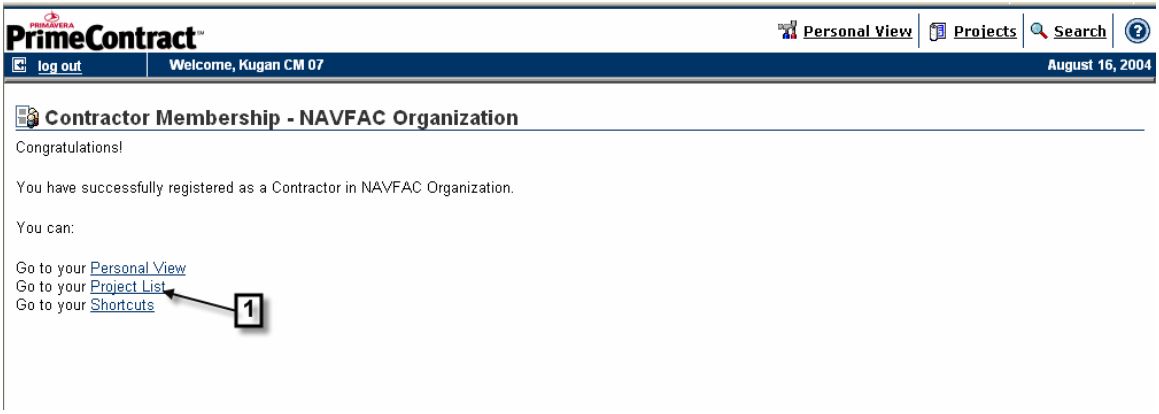
- Enter User ID and Password [1].

- Click on Log In [2].

- You will see the "PRIMECONTRACT PROJECT PARTICIPANT AGREEMENT" window the first time you login.

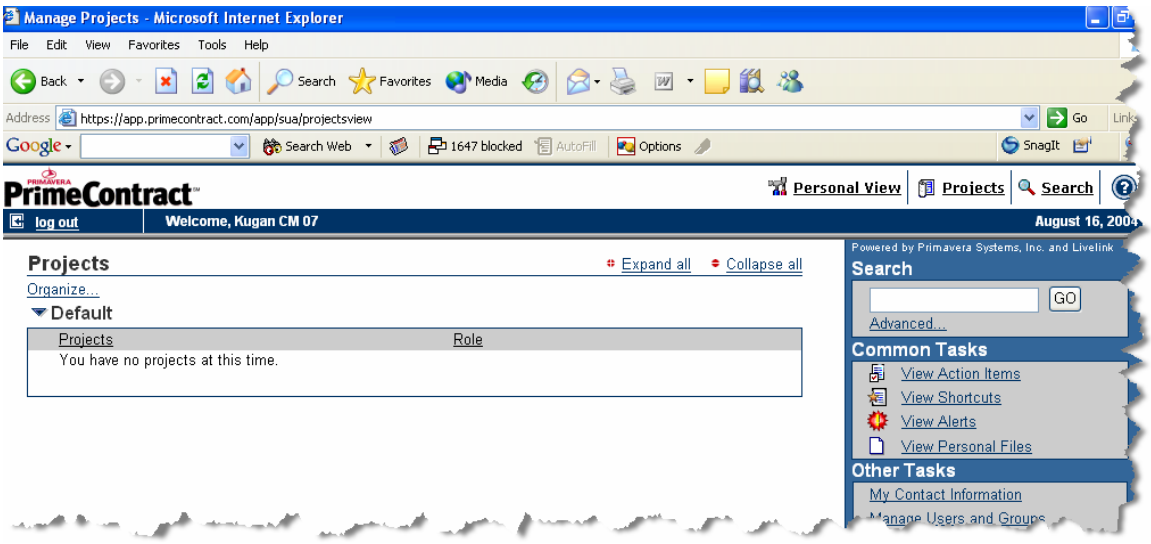
- Scroll down to the bottom of the agreement, and click on I Accept.

- Now, you will be in the PrimeContract site. Now you have completed the first step toward participating in WEBCM on NAVFAC projects.



- Click on Project List link. [1]

- The following window will appear.



- You will not see any projects. To gain access to your projects, call the ROICC project engineer and tell them that you have completed your WEBCM registration.

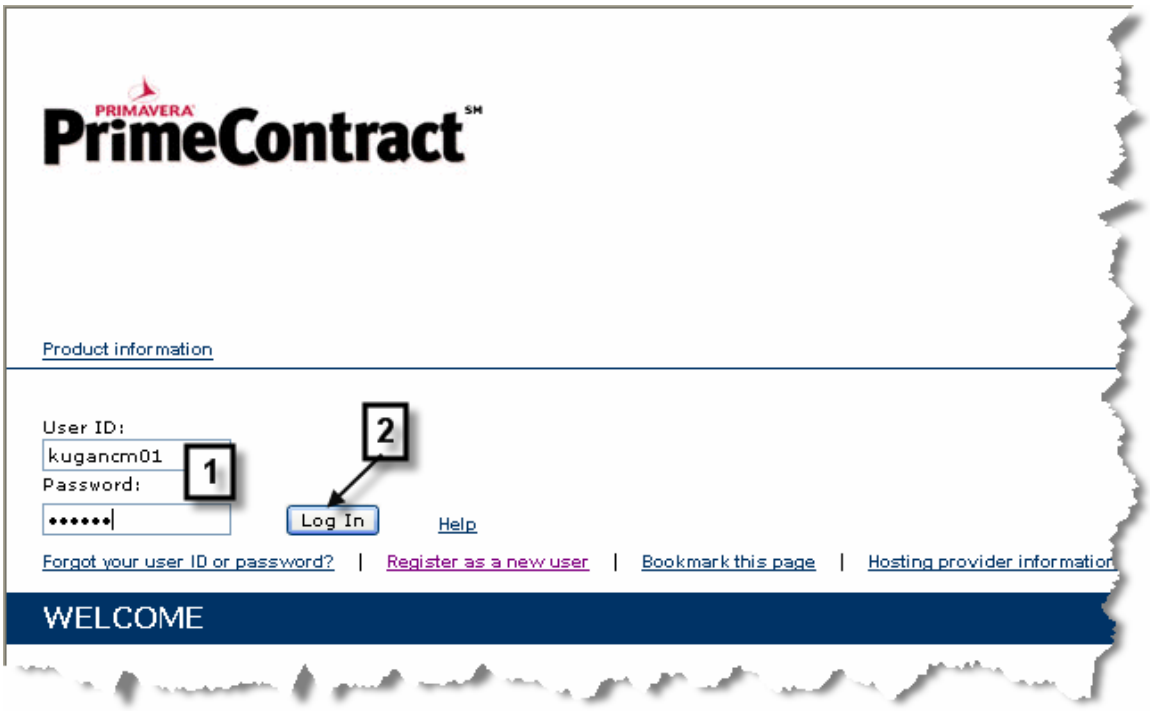
- The ROICC project engineer will add you to your projects.

User already has a PrimeContract Account

Select the second option if you have Primecontract account and have not completed the steps outlined here.

- Select the second option and click on Proceed. [1]

- The Log in window will appear.



- Enter User ID and Password [1].
- Click on Log In [2].

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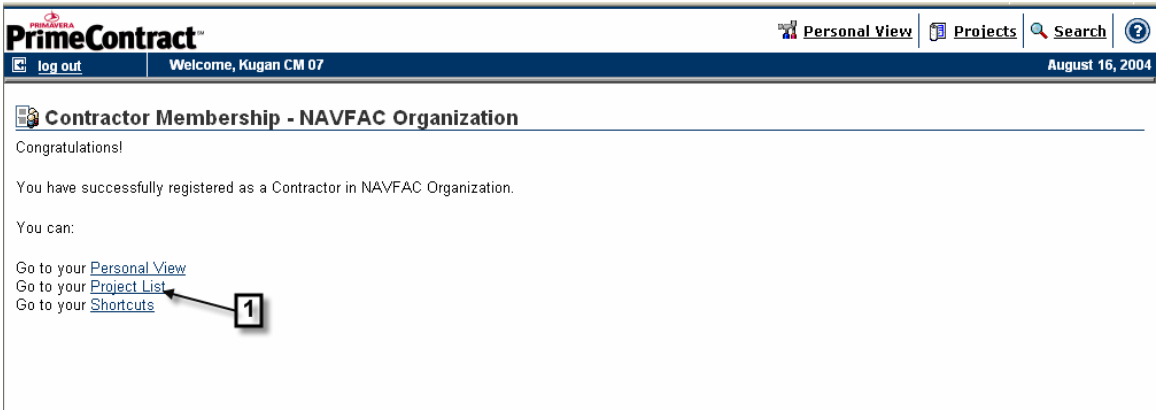

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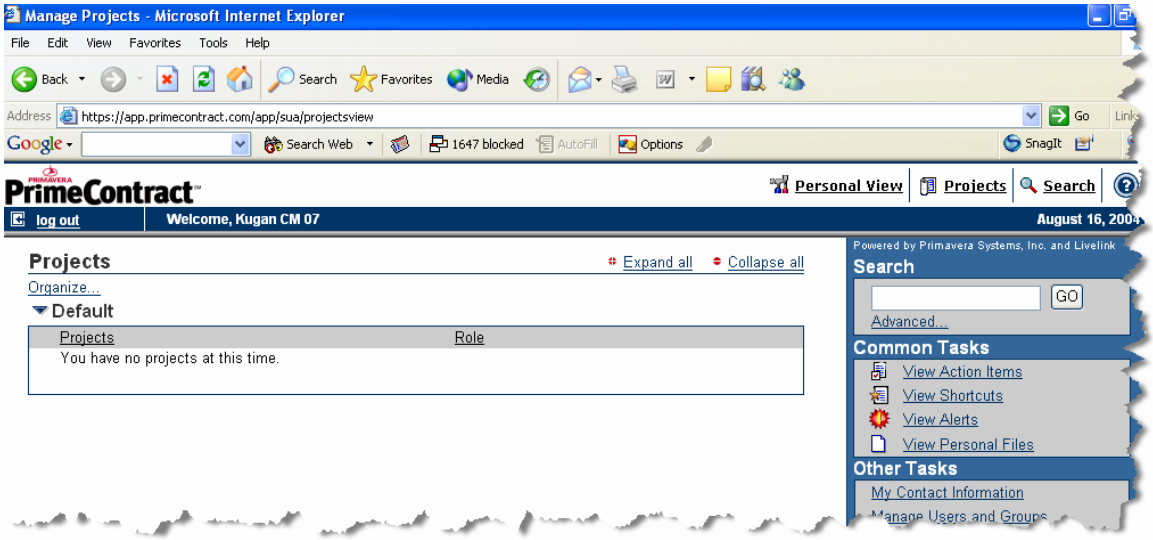

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